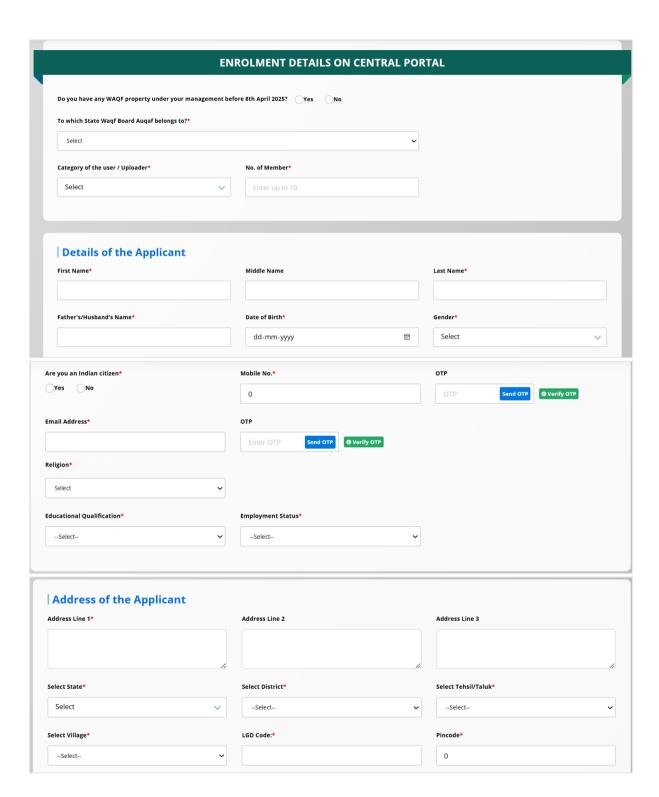
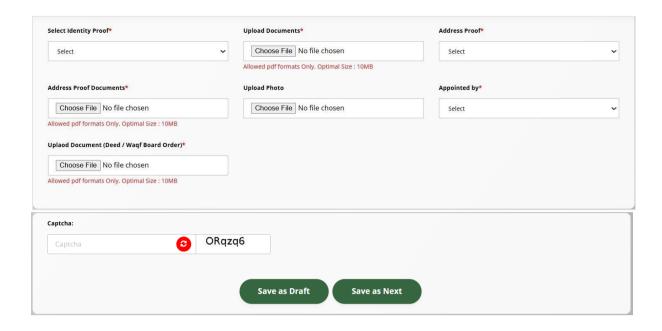
LOGIN PAGE



Step 1: Mutawalli Registration Form





Field Name	Drop-down Value
To which State Waqf Board does Auqaf belongs to?	All State Names
Category of the user/uploader	Mutawalli
	Waqif as Mutawalli
	Naib-Mutawalli
	Khadim
	Mujawar
	Sajjadanashin
	Amin
	Waqf Board
	Management Committee
	Executive Officer
	Corporation Receiver
Delinian	Muslim
Religion	Hindu
	Sikh
	Christian
	Jain
	Parsi
	Buddhist
Educational Qualification	Below 10 th
	10 th
	12 th
	Alim
	Fazil
	Hafiz
	Kari
	Qazi
	Maulvi
	Mufti
	Adeed Mahir
	Adeed Qamil
	(Religious
	scholarship)
	Graduation
Employment Status	Post-Graduation and Above
Employment Status	Unemployed
	Self Employed Government
	Private
Select Address Proof	Water Bill
Select Address Froot	Electricity Bill
	Rental Agreement
	Telephone Bill
	Voter ID
	Proof of Gas Connection
	Bank Account Passbook
	Caste Certificate with Address issued by the
	State Government
	Pension Document with Address
	Registered Sale Deed
	LIC Policy Bond

Select Identity Proof	PAN No.,	
,	Bank Passbook or Post-office Passbook	
	Driving Licence,	
	Birth Certificate,	
	Pension Documents,	
	Electors Photo Identity Card,	
	Service Identity Card (issued to the employee	
	by central/ state govt/PSUs/ Public limited	
	companies.	
	Smart Card (Issued under the scheme of	
	Ministry of Labour)	
	Mnrega Job Card	
	Health Insurance Smart Card (Issued under the	
	scheme of Ministry of Labour)	
	Pension Document with photo	
	Official Identity Card (Issued to MPs / MLAs /	
	MLCs	
	Aadhaar Card	
Appointed By	Verbally	
	by custom	
	Deed or any other instrument by which waqf is	
	created	
	hereditary	
	Waqf Board	
	By Mutawalli	

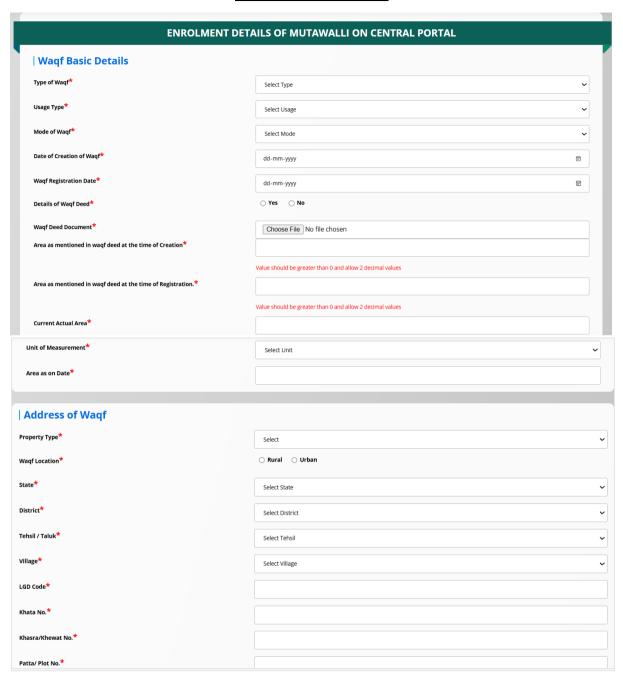
Step-2: Waqif Details

ENROLMENT DE	TAILS OF MUTAWALLI ON CENTRAL PORTAL	
aqif Details		
aqif Name		
rst Name*		
iddle Name		
st Name*		
lligion*	- Select Religion −	
aqif Sect*	Select 🗸	
ender*	○ Male ○ Female ○ Other	
arital Status [*]	Select 🗸	
aqif Photo	Choose File No file chosen	
aqif Father/Husband's/Guardian Name <mark>*</mark>		
aqif Mobile Number*		

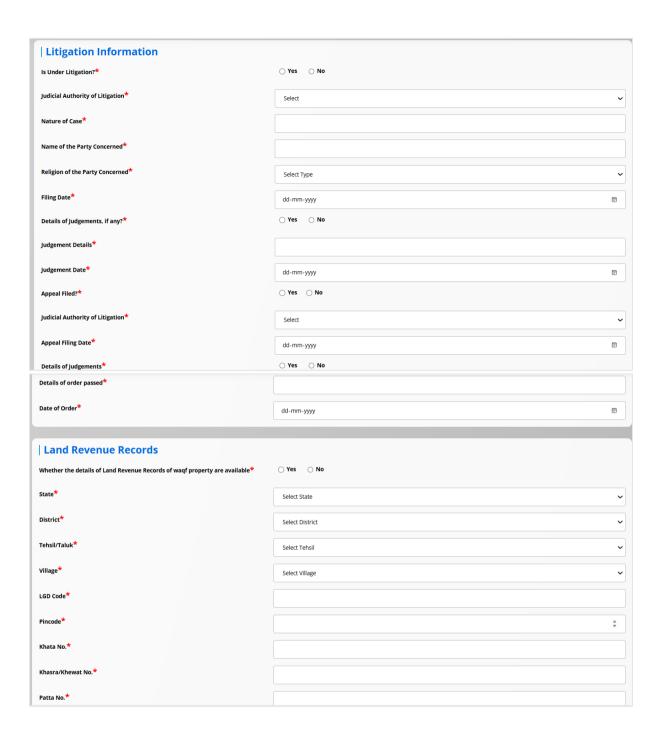
Address of Waqif			
Address Line 1*			
Address Line 2*			
Address Line 3*			
State*	HARYANA		
District*	YAMUNA NAGAR		
Tehsil/Taluk*	Sepau		
Village*	Basai Murli		
Pincode*	232332		
LGD Code [*]	75747		
Locality*			
In case of Waqf Alal-Aulad ☑ This is a Waqf Alal-Aulad property			
Details of Waqif Dependents			
Spouse	○ Yes ® No		
No. of Male Children			
No. of Female Children			
Total Children			
No. of Male Grand Children			
No. of Female Grand Children			
Total Grand Children			
Save 8	& Draft Save & Next		

Field Name	Drop-down
Religion	Muslm
	Hindu
	Sikh
	Christian
	Jain
	Parsi
	Buddhist
Waqif Sect	Shia, Sunni, Bohra, Aghakhani, Other
Marital Status	Unmarried, Married, Divorced

Step-3: Waqf Details



Ward No.*		
Road No/Road Name*		
Lane No/ Lane Name*		
House No.*		
Pincode*		
Other Details		
Area*		
Area		
Unit of Measurement	ue should be greater than 0 and allow 2 decimal values	
	Select Unit	~
Identification of Waqf*		
Boundaries of Waqf North*		
South*		
East*		
West*		
Estimated Market Value of the Waqf (in INR)*		
Structure*	Yes O No	
Is ULPIN No. available?*	Yes O No	
Government Land Information		
Government Land Information Is this Waqf a government land?*) Yes O No	
) Yes	•
Is this Waqf a government land?* Government Organization*	Select	
Is this Waqf a government land?*	Select	
Is this Waqf a government land?* Government Organization*	Select	
Is this Waqf a government land?* Government Organization* Waqf Encroached:*	Select	
Is this Waqf a government land?* Government Organization* Waqf Encroached:*	Select	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name*	Select Whether government has encroached encroached the waqf waqf	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958) ?	Select Whether government has encroached encroached the waqf waqf	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958) ?	whether sovernment has encroached the waqf or	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution?	whether sovernment has encroached the waqf or	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958) ?	whether sovernment has encroached the waqf or	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?*	whether government has encroached government waqf Yes No	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?* Area under Encroacment*	whether government has encroached government waqf Yes No	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?* Area under Encroacment*	whether government has encroached government waqf Yes No	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?* Area under Encroacment*	whether government has encroached government waqf Yes No	
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act. 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act. 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?* Area under Encroacment*	Select Whether government has encroached government waqf Yes No Yes No No Yes No	of has the land
Is this Waqf a government land?* Government Organization* Waqf Encroached:* Government Organization Name* Government Organization Details* Whether the Waqf is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958)? Whether Waqf belongs to members of scheduled tribes under the provision of Sth/6th schedule of the constitution? Encroachment Information Whether the Waqf is under Encroachment?* Area under Encroacment* Name of the Encroacher* Religion of the Encroacher*	Select Whether government has encroached government waqf Yes No Yes No No Yes No	of has the land



Ward No.**	
Road No/ Road Name*	
Lane No/ Lane Name*	
House No./Plot No*	
Area*	
	Value should be greater than 0 and allow 2 decimal values
Unit of Measurement*	Select Unit
Circle / Bench Mark Rate (leasing)*	
Market Rate	
Assessed Value*	
Attach Land Revenue Records*	Choose File No file chosen
Income of Waqf	
Financial Year*	Select Financial Year
Gross Annual Income of Waqf from all sources including nazar and offerings*	
Expenditure*	Select expenditure items
Total Expenditure*	
Net Income*	
Annual Contribution to the State Waqf Board as per the Act (7% of Net Income)*	
Actual Annual Contribution paid to Waqf Board*	
Whether Annual Accounts of the last FY of Augaf completed?*	○ Yes ○ No
Whether Annual Audit of Accounts of Auqaf completed?*	○ Yes ○ No
Annual Expenditure on other purposes*	
	Save & Draft Save & Next

Field Name	Drop-down Value
Type of Waqf	Shia, Sunni, Bohra, Aghakhani, Others
Usage	Pious, religious, charitable, commercial
In case of Pious/ Religious / Charitable /	Idgah, Imambara or Chauki or Karbala, Mosque,
Commercial	Takiya, Graveyard, Khanqah, School, Madarsa,
	Musafirkhana or Inn, Agricultural land, Building,
	House, Orchard, Plot, Pond(Fishing), Shop
Mode of Waqf	Waqf by dedication, waqf by user, waqf alal-
-	aulad, Shamlat Patti, Shamlat deh, Jumla
	Malkkan, grant including Masratul Khidmat

Unit of Measurement	Square Meter, Square Feet, Bigha, Hectare, Acres
Property Type	Shop, House, Building, Plot, Agriculture Land, Orchard, School, Hospital, Clinic
Government Organisation	Central Government State Governments Municipalities Panchayats Attached and subordinate offices/autonomous bodies of the Central or State Government Any organisation/institution owned and controlled by the Central or State Government
Judicial Authority of Litigation	Board, Tribunal, High Court, Supreme Court, others
Nature of Case	Ownership, Encroachment, Alienation, Leasing, Others

Step-4: Waqf Property Details

	ENROLMENT DETAILS OF WA	QF PROPERTY
Add New Waqf Property		
Waqf Property Entry Form		
Property Type:	Select	~
Details of Identification and B	oundaries of the Waqf Properties	
Property Location:		
State	All	•
District	Select	~
Tehsil/Taluk	Select Tehsil	~
Village	Select Village	•
LGD Code		
Khata No.:		
nata No.:		
hasra / Khewat No.:		
atta No.:		
ard No.:		
oad No. / Road Name:		
ane No. / Lane Name:		
iouse No. / Piot No. / Door No.:		
earest Landmark:		

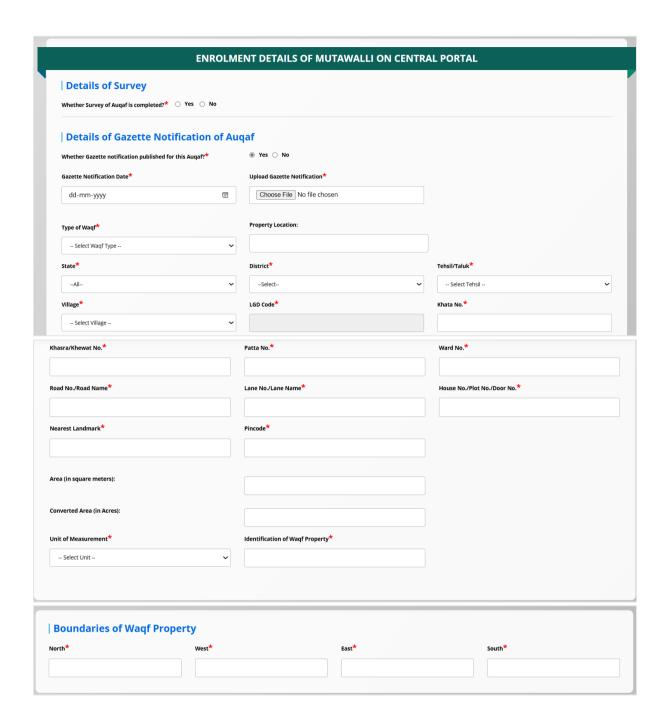
Pincode:	Pincode	
Area (in square meters):		
Converted Area (in Acres):		
Unit of Measurement:	esta.	
Estimated Market Value of the Property (in INR):	Select	
	*	
Identification of Waqf Property:		
Boundaries of Waqf Property North:		
North.		
West:		
East:		
South:		
Is ULPIN No. available?	○ Yes ○ No	
Usage:	Select	
Mode of Waqf:	Select	
Leasing of the Property		
Wheather the property is on leased or rented		
Name of the tenant / lesse	Yes	
Address of the tenant / lesse		
Validity of the lease / rent agreement	dd-mm-yyyy 🖃	
Monthly Rent Paid (INR):		
Estimated Market Value of the Property (in INR)		
Circle Rate of the Property (INR)		
Income of the property		
Select Financial Year	Select	
Gross Annual Income of Waqf from all sources including nazar and offerings		
Expenditure	Select	
Total Expenditure:		
Net Income (Gross Annual Income - Total Expenditure):		
Annual Contribution for last FY 2024-2025 (7% of Net Income):		
Actual Annual Contribution paid to Waqf Board:		
wheather Annual Accounts of the last FY of Auqaf completed ?	● Yes○ No	
Upload Annual Accounts:	Choose File No file chosen	
wheather Annual Audit of Accounts of Auqaf completed ?		
○ Yes ○ No		

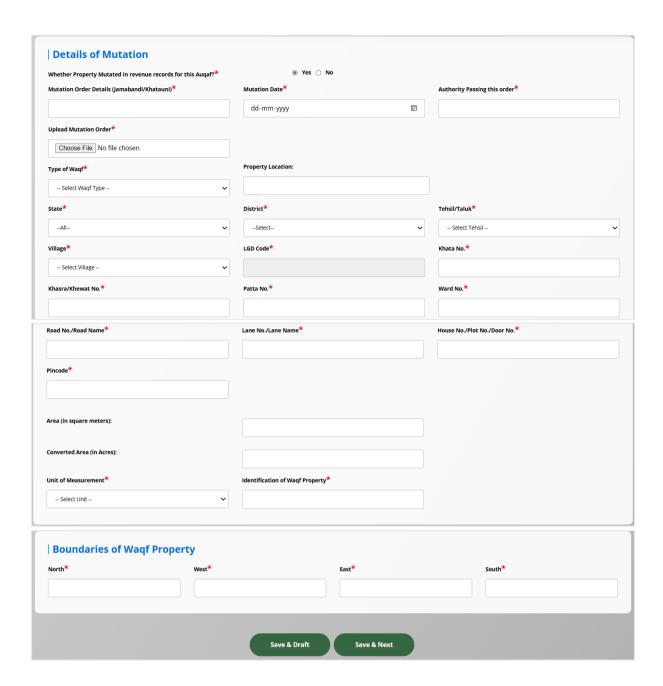
Annual Expenditure on Other Purposes:		
wheather annual audit of accounts of Auqaf completed ?	Yes ○ No	
Upload Audit Report:	Choose File No file chosen	
Annual Contribution paid to Waqf Board		
Is this property a government land?	Yes ○ No	
If Yes, whether government has encroached the waqf property or waqf has encroached the government land?		
Whether the property is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958)?	Yes ○ No	
Whether Waqf property belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution?	Yes ○ No	
Encrochment / Alinated / Encumbrance	of the property	
Whether the property is under Encroachment / Alienated / Encumbrance of the property?	Yes ○ No	
Area under Encroachment / Alienation / Encumbrance of the property		
	Name of the Encroacher:	
Religion of the Encroacher:	Select	v
Details of Encroachment and Action taken:		
		<u></u>
Litigation Details		
Is the Property under Litigation?	Yes ○ No	
Judicial Authority of Litigation:	Select	
Nature of Case:	Select	•
Name of the Party Concerned:		
Religion of the Party Concerned:	Select	
Date of Filing:	dd-mm-yyyy 🖽	
Details of Judgements, if any:	○ Yes ○ No	

Land Revenue Records Whether the details of Land Revenue Records of waqf property are	Yes ○ No					
whether the details of Land Revenue Records of Waqi property are available						
Address of Property in Land Revenue Records:						
State	-All-					
District	•					
Tehsil/Taluk	Select Tehsil 🗸					
Village	Select Village V					
LGD Code						
Khata No.:						
Khasra / Khewat No.:						
Patta No.:						
Ward No.:						
Road No. /Road Name:						
Lane No. /Lane Name:						
House No. /Plot No./ Door No.:						
Nearest Landmark:						
Pincode:	Pincode					
Area (in square meters):						
Converted Area (in Acres):						
Unit of Measurement	Select 🗸					
Note: Area and unit value: If value is more than 99 then this WAQF needs to be verified by the CEO of the WAQF Board mandatorily, and under his approval declaration: It will be mentioned that the CEO has verified the property with field verification						
Identification & Boundaries of Waqf Property						
North:						
West:						
East:						
South:						
Attach Land Revenue Records:	Choose File No file chosen					
Additional Information						
Is Annual Return Filing Required?	○ Yes ○ No					
Property Photos:	Choose File No file chosen					
	Save & Draft Save & Next					

Field Name	Drop-down Value	
Property Type	Shop,	
. , , ,	House,	
	Building,	
	Plot,	
	Agriculture Land,	
	Orchard	
Unit of Measurement	Square Meter, Square Feet, Bigha, Hectare,	
	Acres	
Usage	Pious/religious, charitable, and commercial	
In case of Pious/ Religious / Charitable /	Idgah, Imambara or Chauki or Karbala, Mosque,	
Commercial	Takiya, Graveyard, Khanqah, School, Madarsa,	
	Musafirkhana or Inn, Agricultural land, Building,	
	House, Orchard, Plot, Pond(Fishing), Shop	
Mode of Waqf	Waqf by dedication, waqf by user, waqf alal-	
	aulad, Shamlat Patti, Shamlat deh, Jumla	
	Malkkan, grant including Masratul Khidmat	
Expenditure	"Land Revenue Paid	
	Rates, Cess, Taxes, and Licence Fees Paid	
	Maintenance, Repair, Irrigation work, Capital	
	Cost of irrigation	
	Seeds or seedings	
	Manure	
	Purchase and maintenance of agriculture implements	
	Purchase and maintenance of cattle for	
	cultivation	
	Wages for ploughing, watering, and sowing.	
	transplanting, harvesting, threshing, and other	
	agricultural operations	
	Actual Paid Land Revenue (last FY)	
	Estimate of Expense annually incurred in the	
	realisation of the income of this Waqf	
	Annual Salary of the mutawalli	
	Annual Allowances of the Mutawalli	
	Annual Expenditure on purely religious	
	purposes	
	Annual Expenditure on charitable purposes	
	Annual Expenditure on other purposes"	

Step-5: Waqf Property Details





Field Name	Drop-down Value	
Waqf Type	Shia, Sunni, Bohra, Aghakhani	
Unit of Measurement	Square Meter, Square Feet, Bigha, Hectare, Acres	

Step-6: Declaration

	ENROLMENT DETAILS OF MUTAWALLI ON CENTRAL PORTA	<u>L</u>			
•	Additional Waqf Details				
	Declaration Questions				
	(a) Have you been convicted more than once of an offence punishable under section 61 - penalties ?	Yes	○ No		
(b) Has been convicted of any offence of criminal breach of trust or any other offence involving moral turpitude, and such conviction has not been reversed and he has not been granted full pardon with respect to such offence; or?			○ No		
(c) Is employed as paid legal practitioner on behalf of, or against, the waqf; or			○ No		
(d) Has failed, without reasonable excuse, to maintain regular accounts for two consecutive years or has failed to submit, in two consecutive years, the yearly statement of accounts, as required by sub-section (2) of section 46; or			○ No		
	(e) I have not been convicted of any offence and sentenced to imprisonment for less than two years?	Yes	○ No		
	Court Case No Court Name Other Details				
	(f) I have not been held any guilty of encroachment on any waqf property?	Yes	○ No		
	(g) I have not been on a previous occasion removed as a mutawalli?	Yes	○ No		
	Reason for Removal				
	(h) I have not been on a previous occasion removed by an order of a competent court or Tribunal or board from any position of trust either	Yes	○ No		
	for mismanagement or for corruption.?				
	Reason for Removal				
	Not part of any organization which is involved under UAPA?	Yes	○ No		
	Reason for Removal				
	(h) I have not been on a previous occasion removed by an order of a competent court or Tribunal or board from any position of trust either Yes No for mismanagement or for corruption.?				
	Reason for Removal				
Not part of any organization which is involved under UAPA?			○ No		
Declaration Acceptance					
I declare that all the information provided in this document is true and accurate to the best of my knowledge and belief. I am well aware that concealment of facts and giving false information is a punishable offense.					
	Preview Submit				