

Fields	Data Type	Validations	Remarks
Add Immoveable Property - can be multiple. Property ID shud be maintained for Each property for future purposes			
Property Type	Drop-down	Shop, House, Building, Plot, Agriculture Land, Orchard	
Details of Identification and Boundaries of the Waqf Properties			
Property location	Auto fill from Waqf		
State	Drop-down		
District	Drop-down		
Tehsil/Taluk	Drop-down		
Village	Drop-down		
LGD code	Auto fill		
Khata No.	Text		
Khasra / Khewat No.	Text		
Patta No.	Text		
Ward No.	Text		
Road No. /Road Name	Text		
Lane No. /Lane Name	Text		
House No. /Plot No./ Door No.	Text		
Nearest Landmark	Text		
Pincode	Numerical		
Area	numeric	Value shud be greater than 0 and allow 2 decimal values	Auto convert into Acres
Unit of Measurement	Drop-down	From Local Measurement	
Estimated Market Value of the Property (in INR)	Numeric		
Identification of Waqf Property	Text		
Boundaries of Waqf Property			
North	Text		
West	Text		
East	Text		
South	Text		
Usage	Dropdown	Pious/religious, charitable and commercial	
In case of Pious	Dropdown		Additional text box (In case of others)
In case of Religious	Dropdown	Idgah, Imambara or Chauki or Karbala, Mosque Takiya Graveyard Khanqah School Madarsa Musafirkhana or InnAgricultural land	

In case of Charitable	Dropdown	Building House Orchard Plot Pond(Fishing) Shop	Additional text box (In case of others)
In case of Commercial	Dropdown		Additional text box (In case of others)
Mode of Waqf	Dropdown	Waqf by dedication, waqf by user, waqf alal-aulad, Shamlat Patti/Shamlat deh/Jumla Malkkan/other name, other	Additional text box (In case of others) Grants/Mashrat-ul-khidmat in case of movable
Leasing of the property			
Wheather the property is on leased or rented	Yes/ No	In case of yes below fields will be visible	
Name of the tenant / lesse	Text		
Address of the tenant / lesse	Text	(full address) line 1 2 3 state district pincode	
Validity of the lease / rent agreement	Date picker		
Monthly Rent Paid (in INR)	Decimal		
Estimated Market Value of the Property (in INR)	Numeric		
Circle Rate of the Property (in INR)	Numeric		
Income of the property			
Select Financial Year	Dropdown		
Gross Annual Income of Waqf from all sources including nazar and offerings	Numeric		
Expenditure	Dropdown	"Land Revenue Paid Rates, Cess, Taxes and Licence Fees Paid Maintenance, Repair, Irrigation work, Capital Cost of irrigation Seeds or seedings Manure Purchase and maintenance of agriculture implements Purchase and maintenance of cattle for cultivation Wages for ploughing, watering, sowing. transplanting, harvesting, threshing, and other agricultural operations Actual Paid Land Revenue (last FY) Estimate of Expense annually incurred in realisation of income of this Waqf Annual Salary of the mutawalli Annual Allowances of the Mutawalli Annual Expenditure on purely religious purposes Annual Expenditure on charitable purposes Annual Expenditure on other purposes"	
Total Expenditure	Auto calculated		
Net Income = Gross Annual Income of Waqf - Total Expenditure	Auto calculated		
Annual contribution for last FY 2024-2025 (7% of Net Income)	Auto calculated	In case of other FY selected then calculate on 5%	
Actual Annual Contribution paid to Waqf Board	Numeric		

wheather Annual Accounts of the last FY of Auqaf completed ?	Radio button Yes/No	In case of yes upload	
wheather Annual Audit of Accounts of Auqaf completed ?	Radio button Yes/No	In case of yes upload audit report	
Annual Expenditure on other purposes	Numeric		
wheather annual audit of accounts of Auqaf completed ?	Radio button Yes/No	In case of yes upload audit report	
In case of Yes, Upload Audit Report	Upload		
Annual Contribution paid to Waqf Board	Numeric		
Is this property a government land?	Radio Button (Yes/No)		
If Yes, whether government has encroached the waqf property or waqf has encroached the government land?	choose between		
Whether the property is under protected monument/Area as per Ancient Monuments Preservation Act, 1904 (7 of 1904) or Ancient Monuments and Archaeological Sites and Remains Act, 1958 (24 of 1958) ?	Radio Button (Yes/No)		
Whether Waqf property belongs to members of scheduled tribes under the provision of 5th/6th schedule of the constitution?	Radio Button (Yes/No)		
Encroachment / Alinated / Encumbrance of the property			
Whether the property is under Encroachment/ Alinated / Encumbrance of the property ?	Radio Button (Yes/No)	If Yes,	
Area under Encroachment/ Alinated / Encumbrance of the property	Units of conversion		
Name of the Encroacher	Text		
Religion of the Encroacher	Drop down		
Details of Encroachment and Action taken	Text		
Litigation Details			
Is the Property under Litigation?	Radio Button (Yes/No)	If Yes,	
Judicial Authority of Litigation	Drop-down	Board, Tribunal, High Court, Supreme Court, others	
Nature of Case	Drop-down	Ownership, Encroachment, Allienation, Leasing, Others	
Name of the Party Concerned	Text		
Religion of the Party Concerned	Drop-down	Muslim, Non-Muslim, Others	
Date of filing	Date Picker		
Details of Judgements, if any	Radio Button (Yes/No)		
If Yes, Details of order passed	Text		
Date of Order	Date Picker		
If any Appeal file?	Radio Button (Yes/No)	If Yes,	
Judicial Authority of Litigation	Drop-down	Board, Tribunal, High Court, Supreme Court, others	
Date of filing	Date Picker		
Details of Judgements, if any	Radio Button (Yes/No)		
If Yes, Details of order passed	Text		
Date of Order	Date Picker		
Land Revenue Records			
Whether the details of Land Revenue Records of waqf property are available	Yes / No		
Address of Property in Land Revenue Records	If yes		
State	Drop-down		
District	Drop-down		
Village	Drop-down		
Tehsil/Taluk	Drop-down		
LGD code	Auto fill		
Khata No.	Text		
Khasra / Khewat No.	Text		
Patta No.	Text		
Ward No.	Text		
Road No. /Road Name	Text		
Lane No. /Lane Name	Text		
House No. /Plot No./ Door No.	Text		
Nearest Landmark	Text		
Pincode	Numercial		

Area	numeric	Value shud be greater than 0 and allow 2 decimal values	Auto convert into Acres
Unit of Measurement	Drop-down	From Local Measurement	
Note: Area and unit value: If value is more than 99 then this WAQF needs to be verified by the CEO of the WAQF Board mandatorily, and under his approval declaration: It will be mentioned that the CEO has verified the property			
Identification & Boundaries of Waqf Property			
North	Text		
West	Text		
East	Text		
South	Text		
Attach Land Revenue Records	Upload		
Additional Information			
Is Annual Return Filing Required?	Radio Button		
Property Photo	Upload	Multiple	
Save & Next			